



## Employment Opportunity Profile

Mobile Medical Clinic Driver  
Part Time position available



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## Missional Overview

AlphaCare seeks to **empower pregnant women and families** by providing health and social services and serving as a bridge to community resources. Ministering for over 40 years, this well-established Philadelphia non-profit envisions a Philadelphia community where everyone experiences **hope, health, and healing**.

To that end, AlphaCare provides **medical services**, including lab-level pregnancy testing and limited obstetric ultrasounds, **social services** and **community resources**. Providing all services free of charge, AlphaCare strives for excellence in quality of care.

While the main office is in **West Philadelphia** on Lancaster Avenue, in 2016 AlphaCare added a **Mobile Medical Clinic (MMC)**. The MMC, fully equipped with ultrasound, serves patients in different locations throughout the city. This allows AlphaCare to reach more patients in their own communities.

AlphaCare seeks to be inclusive in our search for and integration of staff, volunteers, board members, and financial partners. We do this to acquire a wide range of skills, experience, and insight to best meet the needs of and serve our diverse client population. Each staff member brings a unique perspective and background, while all share a commitment to pro-life and Christian core values. When you join the staff at AlphaCare, you are joining a team **dedicated to making a difference** in the Philadelphia community.

## Position Summary

The **Mobile Medical Clinic Driver** is a part time hourly position with a split shift schedule. This position is responsible for safely transporting the Mobile Medical Clinic with morning pick-up and end-of-day retrieval of the vehicle. Responsibilities include timely arrival and setting up at scheduled service locations, ensuring the clinic is ready each day.

Typical commitment of approximately 4 hours/day, 3-4 days per week, per clinic day, based on clinic scheduling. Driver does not remain on site during clinic hours

### Sample Day Schedule:

7:00–9:00 am	Morning Shift (transport, positioning, setup)
4:00–6:00 pm	Afternoon Shift (retrieval and return to storage).

*Times approximate, vary by location and traffic*

## Duties and Responsibilities

### Mobile Medical Clinic Operations

- Safely transport the mobile clinic to and from approved service locations throughout Philadelphia
- Complete required pre- and post-trip inspections, checklists, and driving logs
- Park the mobile clinic at service sites as directed by staff

### Safety, Compliance, and Vehicle Stewardship

- Operate the mobile clinic in compliance with traffic laws, safety standards, and AlphaCare policies and procedures
- Maintain awareness of routes, parking requirements, and site-specific considerations
- Communicate mechanical, safety, or operational concerns promptly to the Program Operations Manager
- Verify that all required vehicle documentation is present and up to date

## Qualifications

### Required

- Alignment with AlphaCare's mission, values, and Statement of Faith
- Exceptional punctuality with ability to provide consistent on-time arrival for scheduled morning and end-of-day shifts
- Ability to work independently while following established procedures
- Strong reliability, attention to detail, and professional communication
- Driving requirements:
  - Possess a valid driver's license
  - Be at least 25 years old
  - Have five (5) years of driving experience
  - A clean driving record

### Physical Requirements

- Ability to sit for extended periods while driving
- Ability to stand, walk, bend, and reach during trip inspections and setup
- Ability to lift and move items weighing up to approximately 30 pounds

AlphaCare is an equal opportunity employer. We aim for a diverse and inclusive workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

## What We Offer

- Mission-driven, community-centered work
- Supportive team environment
- Guaranteed a minimum of 4 hours for any scheduled day regardless of route length
- Split shift schedule
- Transportation allowance available, if needed

Interested applicants, please email  
resume and cover letter to  
AlphaCare at [office@alphacarephilly.org](mailto:office@alphacarephilly.org).